

Creech St Michael Village Hall

MINUTES OF COMMITTEE MEETING HELD ON

Friday November 21st 2025 at 2pm

1. Welcome

2 Present – Jan King (Chair) Iris Chown (President), Liz Sweeting (Treasurer), Gaynor Underhill, Martin Peat, Lin Deeley, Peter Brown, Rebecca Beautyman, Barbara Williams

3 Apologies- Annabelle Peters, Brenda Picknell, Lara Bowde
Not present – Alan Prime, Douglas Jones

4. Minutes of last meeting The minutes were agreed as true record and signed by the Chairman

5. Matters arising.

SEND School – The hours of hire by the school have been reduced. There has been no explanation for this except that after regular review of requirements their needs have changed. Peter felt that a letter should be sent to the administrator with regard to the recent incidents to ensure that there was no recurrence. Jan informed the committee that she felt that the matter had been dealt with adequately and that there was no need for further correspondence. She has copies of all correspondence saved.

Youth Club - There has been no further comments or correspondence with the Youth Club or the Parish Council regarding this matter.

Future Development of the Hall - Nothing to report at this meeting.

6. Managers Report – Rebecca Beautyman

The lights in the bathrooms have been replaced with the same fittings as all the other strip lights in the building.

Water boiler has now been repaired and we have had no further issues since.

I advertised the Christmas Fayre as we agreed at the last meeting and two days later BW told me we were fully booked up! I spoke with both the Baptist Church and the Bell Inn, sorted the posters and got them printed and put them up around the village, plus it's being advertised on social media.

Our social media views have gone up 502% in the last few months.

50% of our audience is aged 35-54

31% are 55 and over

18% are 25-34

1% are under 25

- 82% of these are women

With this information, I think it's important to really cater to our biggest audience when we're hosting events and fundraisers (women over 35) and also come up with some ideas to help engage more men. So if any of you have any thoughts or ideas, I'd appreciate it!

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This week, I have taken over the village halls website, I have fixed the contact form issues and rewritten the terms and conditions. I sent these out earlier in the week for you to check. Is everybody happy to approve those or are there alterations needed anywhere? – note. Music in the garden. After discussion it was agreed to include that there should be no relayed, recorded amplified music in the garden.

7. Treasurers Reports

MONTHLY ACCOUNTS OCTOBER 2025

INCOME

EXPENDITURE

SOURCE	AMOUNT	PAYEE	AMOUNT
HALL HIRE	4513.75	BT	55.38
CAR PARK	272.00	CAF account fee	5.00
		CARETAKER	102.00
		EDF	250.00
		GARDEN	25.00
		LAUNDRY	100.00
		MANAGER (caretaker/bookings)	384.75
		GIFF GAFF -phone	12.00
		REPLACEMENT/RENEWELS First Aid Box	26.99
		T&C ELECTRICALS Condition report	637.39
		TRANSFER TO PROJECTS ACCOUNT (Garden Fund)	60.00
		WASTEOLOGY	60.00
		WINDOW CLEANING	25.00
TOTALS	4785.75		1743.51

ACCOUNT BALANCES October 31st 2025:

TREASURERS ACCOUNT: £ 9624.35

RESERVES ACCOUNT: £ 23,623.34

PROJECTS ACCOUNT: £ 29,647.57 (Garden Fund £ 965.60)

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8. Bookings Report

I have added the village hall to a website called Hitched, which is the most used venue website in the UK, especially for weddings. We've already had several enquiries through it, all for larger, essentially full day events and a couple of weddings.

For the last couple of months, I have been speaking with the Baby Sensory Group that used to run here on Thursdays, and they are going to continue at the Hall in the new year. Definitely from March but possibly earlier. They have asked if they can have set up and pack down time for free. Given that they need 1.5 hours either side, I have told them no as no other regulars get free time and they get pretty much a 50% discount on a regulars hire fee. But I would like to check you all agree with this.

It was decided that no further reduction in fee would be applied.

October & November 2025 Bookings

397.75 class

74.25 meeting

23 adult party

105 social

27.25 children's party

627.25 hours in total

This means that for four months in a row now we have been running at over a third capacity.

Rebecca has re written the Terms and Conditions of hire in two formats. A shortened form which will appear at the booking stage on Hallmaster, and a full document which will be available at the Hall on the notice board, on the Website and the Hallmaster booking site.

Bookings – Consider increase in charges

The committee considered the hire rates for the forthcoming year and decided to increase the charge for hire of the Chown Hall and the Cartwright Room to regular Business Users and for single use Parties as indicated in red below. To be reviewed on one year

Room	Clubs - Regular Users non profit making	Business Regular Users	Business Non Regular /users	Weddings	Car Park	Single Use i.e. parties	Produce Market	Blood Bank Car Parking
Upstairs Room	£9.00	£12.00	£17.00	£0.00	£0.00	£12.00	£0.00 until 00:00	£0.00
Chown Hall	£13.00	£18.00	£30.00	£550.00	£0.00	£22.50	£0.00	£0.00
Cartwright Room	£11.00	£16.00	£20.00	£0.00	£0.00	£16.00	£0.00	£0.00
Car Park	£0.00	£0.00	£0.00	£0.00	£18.00	£0.00	£0.00	£350.00

It was agreed that prices will be increased from January 2026. Rebecca will inform all regular bookers.

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9. Future events and fundraising

Bingo – 28th November at 2pm – Jan will organise prizes. Various committee members of help with selling tickets and serving refreshments.

Christmas Market - 6th December. There will be a lunch for the committee and volunteers after the market

10. Village Hall Garden – All money raised from Christmas Fair is for the garden. There is £1,075.60 in the account at present.

Grant application will be on the agenda at the December parish Council meeting.

12 AOB

Insurance – The insurance is due for renewal. We are advised to ensure that our cover is sufficient to cover loss of revenue should the hall be unusable. After discussion it was agreed that we should increase the cover for uninsured losses from £17,000 to £30,000. Jan has actioned this at an additional cost of £6.00.

13. Date of next meeting Thursday 22nd January at 7pm when we will have a Fish and Chip Supper for LazyRicks.