

Creech St Michael Village Hall

MINUTES OF COMMITTEE MEETING HELD ON WEDNESDAY 9TH JULY 2025

1. Jan welcomed everyone to the meeting.
 2. PRESENT Jan King (Chair) Iris Chown (President) Liz Sweeting (Treasurer) Margaret Gover (Secretary) Peter Brown, Gaynor Underhill, Martin Peat, Douglas Jones, Barbara Williams, and Brenda Pickrell
 3. APOLOGIES were received from Annabelle Peters, Lin Deeley, Alan Prime.
 4. MANAGER'S REPORT In line with The Health and Safety at Work Act the hall now has Risk Assessments in place that are accessible to all staff and users should they wish to see them. It's not mandatory for users to read them but they do help cover us should anything happen. They are in the folder in the kitchen.
- T&C Electrical are confirmed for 4th August to carry out a full check and change the lights in the bathrooms and entryway.
 - There has been some damage to the floor that was noted after a party hire. Luckily this has buffed up quite well and although is still visible as a scratch, it does not impact use of the hall or create a hazard of any kind. I contacted the hirer and they have paid a penalty fee for this as agreed with the Chair.
 - Quotes for doors replacements. *These were discussed at length and the decision was made to go ahead with the replacement of the fire door leading on the patio with a glass door. Also to pursue the installation of double glass doors to also lead on the Patio. This may require planning permission*

Bookings.

- We have had 21 new bookings in the last month as well as the usual bookings for meetings, training and our regular groups.
- Baptist Church now hire Chown Hall as well as Cartwright every Sunday Morning.
- Children's Dance class has now been added on Friday evenings, they have had a couple so far and we have had really great feedback from them, they will be using the hall every week from September

With regard to bookings and increasing costs we agreed to reassess our finances with a view to increasing rental costs. We wish to remain competitive but if we are to continue to thrive we must at least cover our costs. Jan will do a cost comparison of letting charges of neighbouring village halls and we will discuss this at the next Committee meeting.

5. GARDEN The Committee visited the garden to allow them to see what was proposed and how the pans would fit within the space. Following Peters plan it was agreed that quotes be obtained for laying paths of various surfaces and widths. It was felt that this would give some structure to the garden from which planting plans could follow. Peter felt that we should go ahead and plant trees in the far right corner of the plot to give screening to the properties adjoining the garden. The existing hedge to the left of the Patio should be removed and replaced with something more aesthetic such as Bamboo which would potentially absorb sound from the hall. The hedge is not attractive and will require quite a lot of maintenance.

The Large Tree, believed to be a field maple is to be pruned to a manageable size. Quotes to be sought for this to be done in the Autumn. This will allow further work on planting and seating to be done.

Coombers had given a quote for additional security cameras to be placed in the garden. To do this and re



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move the control inside the secure storage cupboard will cost £1.087.00 + VAT. It was agreed that this quote is accepted.

James ? had given us a great deal of help and guidance whilst the leasehold of the land was transferred from Somerset Council to the Village Hall Trustees. As a token of our thanks and appreciation it was agreed to send him a Gift token.

6. Jan has been informed that the parish Council have funds which we can apply for. Barbara, as parish Council Representative will liaise with Jan and will speak to the Council requesting money to allow further work on the garden to be done or even completed.

There was no further business and the meeting closed at 4pm

The next Committee Meeting will be on Friday 10th October at 2pm

DRAFT