



Creech St Michael Village Hall

MINUTES OF AGM HELD SATURDAY 6TH JUNE 2026

1. **Welcome** The Chairman welcomed everyone to the meeting
2. **Present** Iris Chown (Jan King (Chair); Liz Sweeting (Treasurer); Gaynor Underhill; Barbara Williams; Lara Bowden; Peter Brown; Brenda Picknell; Margaret Gover (Secretary) and 54 Residents
3. **Apologies** were received from Lin Deeley, Martin Peak and Alan Prime
4. **Minutes of the last AGM** - The minutes of the last AGM were agreed as a true record and signed by the Chairman
5. **Chairmans report**

The Management Committee consists of Elected and Representative Trustees. The principal offices of Chair and Secretary and Treasurer are normally held by Elected Trustees. Co-opted members may also be elected after each AGM. Present committee comprises:

Iris Chown - President

Jan King - Chair

Margaret Gover - Secretary

Liz Sweeting - Treasurer

Barbara Williams - Representative Creech St Michael Parish Council

Peter Brown

Annabelle Peters

Gaynor Underhill

Martin Peet

Lara Bowden

Alan Prime – representative from Short Mat Bowls

Douglas Jones

All the committee are happy to remain for another year. Anyone wishing to join as a Volunteer or as a Trustee will be very welcome.

Our responsibility is to maintain the Hall on a **self-financing basis**. Our letting revenue normally covers overheads and general expenses. Our designated reserve fund of £23,820.72 is held against unforeseen major expenditure which may occur during a year, and cannot be funded from normal running costs. This cannot be used without the authorisation of the Trustees. Any such use requires a full action plan for recovery. This now increases on an annual basis of 5% plus interest

The financial statement has been prepared in accordance with the accounting policies and comply with the Charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16th July 2014.

Well, you might be asking what does a Village Hall Committee do? Good Question! we are a group of jugglers, organisers, record keepers, financialists, problem solvers and



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lastly but most importantly a group of chums, intent on keeping our Hall up and running for the benefit of you all. As the Hall is Village owned, we don't get any grants to offset running costs, or for repairs. All has to come from the hire fees. Running the hall has always been managed by Volunteers in the past, but with the increase of our hall's popularity we now have a Manager, Cleaners and a Caretaker, who do an incredible job keeping the hall ready for anything!

Margaret has been on the committee since shortly after I joined. She has played two very important roles, one as booking coordinator and also as secretary. She has now decided to resign as secretary. But to remain on the committee

Thank you Margaret from all of us, you have helped enormously when we set up the booking system and policies and loads of other things as well Thank you,

After obtaining the lease for the play park last year it has been a busy year planning and raising the funding to get the landscaping done. Work started on the 27th April and as I write this report its at completion. Although why we had to have a heatwave after the turf was laid, I'm not sure. A super band of Volunteers have been here night and morning playing the hose over it to try and keep it alive and without there help I think the grass would look very different today. it looks fantastic, and we are all pleased with the progress so far. This area will not be used for music or noisy outside parties. But more as a community space when Village functions are held. We are also hoping it will evolve with the addition of other planting areas and perhaps some trees. Thank you to the Parish Council for allowing us some Community Infrastructure Levee to the value of £20,000 and to other local organisations who have made donations towards seating and planting. These two items are a work in progress.

Over the years I have been on the Committee we have tried to secure the financial future of the Hall. We have been very lucky with grants and fundraising. Our markets are making between £250 and £300 per market. At the latest Committee meeting we discussed how we could help local non-profit making community supporting groups based in Creech, who use the hall for friendship and leisure. From the 1st of June we will trial for 6 months free use of the Hall for Short Mat Bowls, Pop In, Sequence Dance, The Art and Gardening Clubs, and the Parish Council for its main monthly meeting. Any new socially based groups who wish to start using us will also be offered free accommodation. If this works out the scheme may be extended.

Our next Market on the 20th June will be a bit of a celebration. The Village Hall has been in existence for 40 years. But talked about for much longer. We will be having our usual stalls plus some exciting additions one being a petting Zoo (this won't be on the new garden!) but at the side of the Hall. There will be free cake and tea and coffee.

All this talk of tea and cake reminds me we have some for you now as well. Members co the committee will be happy to answer any questions or queries you may have but please enjoy your afternoon tea and thank you all for coming.



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6. Treasurers Report

EXPENDITURE ANNUAL	£
SUPPLIER	ANNUAL COST
BT	660.72
GIFFGAFF (PHONES)	144.00
BANK CHARGES	65.00
REFUNDS	90.00
CARETAKER	2,555.56
REPLACEMENT/RENEWALS	1603.03
CHEQUE WITHDRAWAL	890.00
SOLICITORS FEES	1499.60
COMMUNITY COUNCIL 1	10.00
SOMERSET COUNCIL BOOKING CHARGE	114.00
COMMUNITY NEWS	75.00
TRANSFERS	22538.75
COMPUTER SECURITY/APS(Macafee)	219.98
WASTEOLGY	720.00
DATA PROTECTION	256.42
WATERBUTTS	323.92
EDF	7,180.26
WATER2BUSINESS	564.71
ELECTRICAL MAINTENANCE	911.64
WEBSITE	270.33
EQUIPMENT MAINTENANCE/REPAIR	625.11
WINDOW CLEANER	125.00
FIRE MAINTENANCE	774.00
PLANTS	199.30
HALL CLEANING	2,802.15
PHONES	144.00
HALL MANAGER	5,439.30
REFUNDS	90.00
HALLMASTER	265.00
HALL SECURITY	1,644.00
HYGIENE PRODUCTS	104.10
ICO	47.00
LANDSCAPING	8,378.00
MEETING SUNDRIES	35.02
HYGIENE PRODUCTS/MAINTENANCE	104.10
INSURANCE	1,471.03
LAUNDRY	915.00
MARKET GOODS	160.81
MICROSOFT	104.99
MUSIC LICENCE	256.42
TOTAL	63,544.46

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INCOME 2025-2026

SOURCE	AMOUNT
HALL HIRE	35,897.93
CARPARK	720.00
MARKET	1,780.00
SOLAR PANELS	1,232.60
REFUNDS	100.00
TRANSFERS	6,000.00
FUND RAISING	456.60
DONATIONS	1,038.15
CIL – (Parish Council)	20,000.00

TOTAL 67,234.28

PROJECTS ACCOUNT FINANCIAL YEAR SUMMARY APRIL 2025-MARCH 2026

INCOME			EXPENDITURE		
April 25	0.00	28,409.96	April 0.00	0.00	
May 25	0.00	28,409.96	May 0.00	0.00	
June 7/3/2025-30/6/2025	139.95	28,549.91	June 0.00	0.00	
July 30/6/2025-30/9/2025	0.00	28,549.91	July 0.00	0.00	
Aug 30/6/2025-30/9/2025	0.00	28,549.91	Aug 0.00	0.00	
Sept 30/6/2025-30/9/2025	1,097.66	29,647.57	Sept 0.00	0.00	
Oct 30/9/2025-31/12/2025	60.00	29,707.57	Oct 0.00	0.00	
Nov 30/9/2025-31/12/2025	50.00	29,757.57	Nov 0.00	0.00	
Dec 30/9/2025-31/12/2025	20,706.98	50,464.55	Dec 0.00	0.00	
Jan 31/12/2025-31/3/2026	0.00	50,464.55	Jan 0.00	0.00	
Feb 31/12/2025-31/3/20	26 0.00	50,464.55	Feb 0.00	0.00	
Mar 31/12/2025-31/3/2026	1,090.59	51,555.	14 Mar 0.00	0.00	

RESERVES ACCOUNT FINAL YEAR SUMMARY APRIL 2025-MARCH 2026

INCOME			EXPENDITURE		
April	25 0.00	29,378.84	April 0.00	0.00	
May	26 0.00	23,378.84	May 6,000.00	6,000.00	
June 7/3/2025-30/6/2025	135.88	23,514.72	June 0.00	6,000.00	
July 30/6/2025-30/9/2025	0.00	23,514.72	July 0.00	6,000.00	
Aug 30/6/2025-30/9/2025	0.00	23,514.72	Aug 0.00	6,000.00	
Sept 30/6/2025-30/9/2025	108.62	23,623.34	Sept 0.00	6,000.00	
Oct 30/9/2025-31/12/2025	0.00	23,623.34	Oct 0.00	6,000.00	
Nov 30/9/2025-31/12/2025	0.00	23,623.34	Nov 0.00	6,000.00	
Dec 30/9/2025-31/12/2025	103.07	23,726.41	Dec 0.00	6,000.00	
Jan 31/12/2025-31/3/2026	0.00	23,726.41	Jan 0.00	6,000.00	
Feb 31/12/2025-31/3/2026	0.00	23,726.41	Feb 0.00	6,000.00	
Mar 31/12/2025-31/3/2026	94.31	23,820.72	Mar 0.00	6,000.00	

OPENING BALANCE £ 29,378.84

CLOSING BALANCE £ 23,820.72



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TREASURERS ACCOUNT FINANCIAL YEAR SUMMARY APRIL 2025-MARCH 2026

INCOME

MONTH	INCOME	TOTAL
April	3,740.50	3,740.50
May	8,583.25	12,323.75
June	4,582.46	16,906.21
July	2,777.25	19,683.46
Aug	1,531.25	21,214.71
Sept	3,983.99	25,198.70
Oct	4,785.75	29,984.45
Nov	3,398.75	33,383.20
Dec	24,036.15	57,419.35
Jan	2,967.00	60,386.35
Feb	2,526.75	62,913.10
Mar	4,321.18	67,234.28

EXPENDITURE

MONTH	PAYMENTS	TOTAL
April	6,106.69	6,106.69
May	10,742.75	16,849.44
June	2,150.51	18,999.95
July	2,871.52	21,871.47
Aug	2,999.24	24,870.71
Sept	2,506.95	27,377.66
Oct	1,743.51	29,121.17
Nov	2,987.91	32,109.08
Dec	22,555.28	54,664.36
Jan	1,575.71	56,240.07
Feb	2,473.30	58,713.37
Mar	4,891.09	63,604.46

Opening Balance (Statement 65) 16,003.04

Closing Balance (31/3/2026) 15,433.13

The Independent Annual Financial Audit was carried out by Mike Palmer to the standard set by the Charity Commission as is documented below



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INDEPENDENT EXAMINER'S (IE) REPORT TO THE TRUSTEES OF CREECH ST MICHAEL VILLAGE HALL

1. I report on the **accounts** of the Creech **St** Michael Village Hall (**CSM** VH) for the year ending **31st** March 2026.

2. Respective responsibilities of the CSM VH trustees and the Independent Examiner:

a) The trustees of the CSM VH are responsible for the preparations of the accounts.

They consider that an audit is not required for the 2025/26 Financial Year (under Section **43(2)** of the Charities **Act** 1993 (the **1993 Act**) and that a independent examination is appropriate.

3. It is the independent examiners responsibility to:

a) Examine the **accounts** (under Section 43(a) of the 1993 **Act**.

b) To follow the procedures laid down in the General Directions given by the Charity Commission in the 1993 Act.

c) To state whether particular matters have come to my attention.

4. Basis of the independent examiners report:

a) My examination was carried out in accordance with the General Directions given by the Charity Commission.

b) The examination included an inspection of the accounting records kept by CSM VH and a comparison of the **accounts** and supporting documentation presented with these records. It **also** includes consideration of any unusual items **or** disclosures in the accounts and the seeking of explanations from CSM VH trustees for the same.

c) I have consulted the CSM VH Financial Control Policy for evidence of procedural compliance by trustees and officers of CSM VH in the operation and administration of the accounts.

d) The Inspection did not provide all of the evidence that would be required for an audit, and consequently no opinion is expressed as to the commercial viability of the VH.

5. Independent Examiners qualified statement.

a) There are now three bank accounts all held with the Charities Aid Foundation (CAF). A Treasurers account, a Gold Account (Projects) and a Gold Account



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(Reserves). All routine/trading financial transaction and expenses are now conducted through the CAF Treasures **Account**. The income to the Projects and the Reserve Funds is from interest payments and an annual transfer from the Treasurers account to the Reserve Fund.

b) The signatures of the treasurer and the chair of the trustees/committee are required on the Financial Account for the year ending **31st** March 2026.

c) The independent examination produced no accounting observations.

Mike Palmer

Riparian

Bull Street

Creech St Michael

Taunton

TA3 5PW

3rd June 2026

The Financial Statement was signed by members of the committee

There was no further business and the meeting closed at 14.30hours